

Concentrating On eXcellence



Student Handbook for 2016-2017

COX ELEMENTARY SCHOOL

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This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



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COX ELEMENTARY SCHOOL

CONCENTRATING ON EXCELLENCE!

Dear Cox Parents,

We are pleased to welcome you and your child to Cox. The Cox faculty and staff recognize that all students are unique individuals. We are committed to providing a school environment that will meet the educational, social, emotional, and physical needs of each student. Commitment, dedication, and cooperation among faculty, staff, students, parents, and the community will ensure the success of all the children.

Please take a few minutes to read the following policies and procedures. Parents, please inform your child of the consequences, including the potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult. Please contact the school office at 890-6190 if we can help you with any questions or concerns.










Vision Statement

Cox Elementary School will strive to become a school of excellence by promoting a positive learning environment that encourages all students to succeed.

Mission Statement

Cox Elementary School will provide a safe and positive environment where student achievement is top priority.

Beliefs

-  We believe all children can learn and should be provided differentiated learning.
-  Every child has the need to experience success.
-  Every child has a right to be treated with dignity.
-  Children can learn best in an encouraging environment where expectations are high.
-  We believe our home, our school, our lunch, our church, and community are important in preparing us for making a difference in our world.
-  Curriculum should be broad-based and educationally sound.
-  The school and environment must be safe and secure for everyone.
-  Students must be taught the basic principles of conduct and citizenship in society.
-  An adult support system is vital to positive development of every child.

SCHOOL DAY SCHEDULE

- 7:30 First Bell
7:40 Announcements
7:45 Tardy bell and school begins (Students should be in class ready to work.)
2:20 Dismissal for Pre-Kindergarten-K
2:25 Dismissal for First-Third
2:30 Dismissal for Fourth-Fifth

REPORT CARDS

Report Cards will be sent home quarterly. Progress Reports will be sent home midway through each quarter for grades 3-5.

Before report cards are sent home with students in Kindergarten – 2nd grade, a parent conference is required to review your child's progress.

HONORS DAY PROGRAMS

Honors Day will be held after the end of each semester. These dates will be posted in monthly newsletters and in a reminder notice prior to Honors Day.

PARENT NIGHT

The purpose of the Cox Elementary School Parent Night is to encourage parents and teachers to work cooperatively to provide the finest educational program possible for students. Parents play an important part in the education of their children and attendance to these functions offer an opportunity for parent involvement. Parent meetings are scheduled throughout the year in order for parents and teachers to communicate needs and expectations and to plan for various school activities. Fund raising projects are scheduled by the administration to provide additional resources for the school. There are scheduled opportunities for parents to meet and discuss educational topics concerning their children. Some of the topics may include helping with academic schoolwork, making games and instructional aids, and improving parenting skills. Musical programs and plays may also be a part of these meetings.

Dates to be announced.

The following procedures and policies are additions to our county policies:

CAR RIDERS:

MORNING: Car riders should enter from 11th Avenue. Please do not pass cars waiting to drop off students. **Your child will be marked tardy if they arrive after 7:45 a.m.**

Our front school doors will open at 7:00 a.m. Please do not drop students off until that time.

EARLY AFTERNOON PICK-UP: If a student must leave school early, a written note should be sent with the student on the morning of the early release. The parent will need to sign their student out in the office. The student will be called to the office for dismissal to the parent. **No students will be dismissed between 2:00 and 2:30.** If there is a need for changes in the way a student needs to go home, all changes need to be made prior to 1:30.

AFTER SCHOOL: After school car riders should be picked up at the front of the building. Students are dismissed according to grades levels at the following times: Pre-k – 1st 2:20, 2nd – 3rd and 4th 2:25 – 5th, 2:30. All car riders will wait in the cafeteria until their parent arrives. Parents are asked to display the car pick-up sign in their front window to aid in the dismissal process. When picking up a student early (before 2:00), park in front of the office in the visitors parking. **No students will be dismissed between 2:00 and 2:30.** All car riders should be picked up by 2:45.

- Please use the front driveway to drop off and pick up. **Do not park in the street.** This is a safety

- measure to protect your children. Children will **NOT** be allowed to walk to cars parked in the street.
- Only calls taken before 1:30, to request a change in pick up, will be honored. Please send a note in the morning when possible.
- Parents will **NOT** be allowed to pick up children from the bus loop during dismissal. This is for the child's protection and safety.

NEWSLETTER: Each month a newsletter with information and special dates for upcoming events will be sent home.

SCHOOL NUTRITION: Students attending ALL schools in Colquitt County, including Cox Elementary, will be eligible to receive a healthy breakfast and lunch at school at NO CHARGE each day of the school year. No further action is required of you. Your child(ren) will be able to participate in this meal program without having to pay a fee or submit an application.

For further assistance, please contact the School Nutrition office at 229-890-6228.

***Please note:

***Any outstanding meal charges remaining on student accounts from previous years will remain in effect and must be paid in full immediately. No exceptions. Debit notices will continue to be sent home to students who owe lunch money for meals provided prior to CEP Provision implementation.

***Students can apply money to their student accounts at any time for extra servings, extra milk (\$.35), etc...However, SN will no longer charge items to student accounts. Students must have money in hand at the time of purchase or have money available on their account to cover the purchase amount.

Parents can apply money to student accounts by sending it directly to the school cafeteria or by going on-line to mylunchmoney.com to make a credit/debit card deposit.

It is the responsibility of the parent to notify the school about all food allergies or dietary restrictions. If your child has a food allergy, please notify the teacher, school nurse, and cafeteria manager. A physician's statement is required.

Adult Meal Prices:

- Breakfast \$1.75
- Lunch \$3.25

PARTIES: Class parties will correspond with Christmas, Valentine's Day, Easter (PreK-1) and the end of school. These parties should be planned for the last hour of the day and will be coordinated through the classroom teacher. Parties are planned for the students in the classes to enjoy their classmates and teacher. Pre-school age brothers and sisters may not attend class parties. **Birthday parties are not allowed during academic time. This applies to all grade levels Pre-Kindergarten-Fifth.**

RETURNED CHECKS: Any checks returned to our office for insufficient funds will be charged a \$25.00 return fee.

SCHOOL HOURS: Due to lack of scheduled supervision, car-transported students should not arrive at school prior to **7:00 a.m.** Breakfast is served at 7:00 a.m. and the instructional school day begins at 7:45 a.m. **Student tardiness and early afternoon pick-up is discouraged as it interrupts instruction and learning for all students.**

DISCIPLINE AND STUDENT CONTROL: No student has the right to interfere in any way with his/her classmates' right to learn. The principal and faculty will make and enforce rules necessary to ensure educational opportunities and efficient operation. Teachers should do everything possible within the classroom to resolve a problem before resorting to sending a student to the office. Each grade level has initial disciplinary steps that will be taken before making an office referral. **Students are to be sent to the office for disciplinary actions.** Cox Elementary uses positive reinforcement over a punitive approach to discipline when possible. **Before a disciplinary referral is written, teachers should make a parent contact and record the contact in the parent phone log.**

SCHOOL RULES:
Cox Cougars...

1. Show Respect
2. Act Responsibly
3. Follow Directions
4. Keep Hands and Feet to Yourselves

PK- 2nd Grade – Opportunity Room (OR)

- 1st offense – 1 Hour
- 2nd offense – 2 Hours
- 3rd offense – ½ Day
- 4th offense – Full Day
- 5th offense-OR/Suspension

3rd – 5th Grade – Opportunity Room (OR)

- 1st offense – ½ Day
- 2nd offense – Full Day
- 3rd offense – Parent Conference Required/OR
- 4th offense – OR/Suspension

Opportunity Room (OR) is a form of in-school suspension utilized by the administration and supervised by a staff member. Students will complete a behavior contract and grade level appropriate work while in OR. Students are to work quietly as they complete their work. Failure to comply with OR rules may result in more time spent in the Opportunity Room, referral to the administration, or possible out of school suspension.

The disciplinary actions taken indicate the minimum consequence of each situation and are not intended as absolutes. Discipline situations reported to the administration will be dealt with using administration discretion.

Note: Cox Elementary will be a PBIS (Positive Behavioral Interventions and Supports) beginning with the 2016-2017 school year. This framework is proven to reduce disciplinary incidents, increase school safety and improve academic outcomes. We believe that through this framework, we will increase our school climate and prevent disruptive behaviors.

Toys, cell phones, and handheld games/mp3/cd players are NOT allowed at school and will be taken away. Once the item is taken away, it will only be returned to an adult.

- **NO WEAPON, toy or real, is allowed on any school campus. Suspension and/or expulsion will follow if a weapon of any kind is found on a child at school. We have a ZERO TOLERANCE policy about weapons or threats of violence.**

BULLYING: In accordance with Georgia Law, bullying is defined as:

1. Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;

or

2. Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm.

Discipline, for any act of bullying, shall be within the discretion of the principal which may range from a reprimand to out-of-school suspension. However, upon a finding that a student has committed the offense of bullying for the third time in a school year, at a minimum the student shall be assigned to an alternative education program.



Under new GA law, each school shall include in their handbook a list, without limitation, of the names of all clubs and organizations, the mission or purpose of the club or organization, name of the club's or organization's faculty advisor(s), and a description of past or planned activities. The handbook shall also include an area for a parent or legal guardian to decline permission for his or her student to participate in a club or organization designated by him or her.

CLUBS: Cox Elementary School offers the following clubs/organizations to eligible students:

Junior BETA CLUB - is open, by invitation, to 5th grade students who exceeded standards on the 4th grade CRCT in one or more subjects and are AB Honor Roll students.

- **Mission or purpose** - The purpose of the Beta Club shall be to promote the ideals of character, service and leadership skills among elementary and secondary school students, to reward meritorious achievement and to encourage and assist students in continuing their education after high school
- **Faculty advisors for 2016-17**-Guidance Counselor and BETA committee
- **Activities** - Monthly meetings, Mentoring program, Community Service Projects, and BETA Tech.

SGA - The Student Government Association (SGA) is an organized group of student-elected representatives. To be considered for election, students must be in good academic standing, have acceptable behavior, and exhibit good character.

- **Mission or purpose** - To serve the student population by being an advocate for issues that will enhance the educational and social development of students.
- **Faculty advisors for 2016-17**- Guidance Counselor and SGA Committee
- **Activities** - Canned food drives, Cox Spirit Week, toy drives, appreciation days, and other celebration and service projects.

Technology Club - Eligible students in grades 3-5 are invited to join the technology club by teacher or club advisor nomination. Students must be in good academic, attendance, and discipline standing and have parent permission.

- **Mission or purpose** - To promote the use of computer technology, enabling those who join the club to enhance their educational experiences.
- **Faculty advisor for 2016-17**- Ms. Debbie Pitman
- **Activities** -Developmentally appropriate practices and programs that promote school service and academic achievement through the use of technology and applications of problem solving skills.

Other clubs may be established and offered to students based on interest.

We at Cox Elementary believe it is advantageous for students to participate in organized clubs, sports and other extracurricular activities. ONLY complete the bottom portion of this page if you DO NOT want your child to participate in any club or organization that he or she may be eligible for.

Mission-Possible!

I decline permission for my child to participate in a club or organization. By signing and returning this portion of the handbook to the school I understand that my child **WILL NOT** be allowed to participate in clubs that would normally be open to him or her.

Name of Club(s)

Teacher

Student

Parent/Guardian

PART I: GENERAL EXPECTATIONS

School Parental Involvement Policy

2016- 2017

Revised: May 18, 2016

School: Cox Elementary School District/LEA: Colquitt County Schools

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to parents of participating children a written parental involvement policy, agreed on by such parents, that contains information required by section 1118 (b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The school will adhere to the following as required by law:

- Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and parental involvement policy and the joint development of the schoolwide program plan under Section 1114 (b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA).
- Update the school parent involvement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parental involvement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the school wide program plan under Section 1114 (b)(2) of the ESEA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parental involvement and carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities including ensuring:

(A) That parents play an integral role in assisting their child's learning.

- (B) That parents are encouraged to be actively involved in their child's education at school.
- (C) That parents are full partners in their child's education and are included, as appropriate, in decision-making and are allowed on advisory committees to assist in the education of their child.
- (D) The carrying out of other activities, such as those described in Section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOLWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Cox Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including involvement in the decisions regarding how funds for parental involvement will be used.
 - Parents will receive notifications via newsletters, all calls, the marquee, and the school's website in a timely manner in order to be in attendance for the revision of the Parent Compact and the Parent Involvement Policy.
 - Parents will have the opportunity to give their input in the use of Title I funds, the policy, school improvement plan, and the compact in the spring before the upcoming school year.
2. Cox Elementary School will conduct an Annual Title I Meeting at a convenient time and encourage and invite all parents of participating children to attend in order to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parental involvement policy, the school wide plan, and the school-parent compact.

The purpose of the Annual Meeting is to provide parents with an understanding of Title I and its purpose. At the meeting, the parent compact, the school improvement plan, and parent involvement policy will be reviewed to ensure that parents have a clear understanding of Title I and the future plans of Cox Elementary School. Parents will view an approved Title I PowerPoint presentation at the Annual Meeting.

3. Cox Elementary School will take the following actions to offer a flexible number of meetings, such as, meetings in the morning and or in the evenings.
 - Meetings to discuss the how parents can become more involved in their child's education
 - Meetings to discuss the standards that their child is required to meet before moving to the next grade level
4. Cox Elementary School will take the following actions to provide parents of participating children the following:
 - Timely information about the Title I programs.

- Description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
 - Opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.
 - Cox Elementary School will use newsletters, school website, all calls, the marquee, and a school calendar to ensure that all parents receive notice of meetings to help their child become successful while attending Cox Elementary School.
 - Cox Elementary School will meet with parents to discuss their child's progress at the beginning, middle, and end of the year in order for parents, teachers, and students to set goals.
 - Cox Elementary will be responsive to any suggestions made by parents that are feasible to the academic success of the students.
5. Cox Elementary School will take the following actions, to jointly develop with parents of participating children, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

The compact is jointly developed with parents and outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The school compacts are revised annually by:

- Being placed on the school website for parental review and suggestions.
- Being reviewed, discussed, and revised at the yearly parent review/revision night.
- Being reviewed by teachers and staff for suggestions.
- Using the information from surveys that are taken by the parents.

All suggestions are reviewed and a draft is placed on the website and made available for all stakeholders to review. Upon completion of the review, the final document is drawn up and adopted.

Parent compacts are given out at the beginning of the school year to each child for the parent to read over and sign. The compact notifies the parents of their role in their child's education.

The compact requires signatures from the student, the parent, and the classroom teacher, and is kept on file at the school. It can be used as a reference material.

6. Cox Elementary School will build the schools and parents' capacity for strong parental involvement to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below.
 - A. Cox Elementary School will provide assistance to parents of participating children, as appropriate, in understanding topics such as the following by undertaking the actions described in this paragraph:
 - The State's academic content standards.
Parents will be notified of the academic standards approved by the state. Parents will have access to the standards for each grade level in order to help educate their child at home.
 - The State's student academic achievement standards.
 - The State and local academic assessments including alternate assessments.
Parents will be given dates and times of mandated assessments such as DIBELs, I-Ready Math, I-Ready Reading, Student Reading Inventory (SRI) and Georgia Milestones.
Parents will learn about these assessments via newsletters, parent workshops, and school websites.
 - B. Cox Elementary School will provide materials and training to help parents work with their child to improve their child's achievement through such opportunities as literacy training and using technology, as appropriate, to foster parental involvement by:
 - Cox Elementary School will have workshops for parents pertaining to all subject areas such as math, science, social studies, and English language arts. The workshops will consist of the state mandated standards for the subject area and the necessary tools for parents to be able to teach their child at home.
 - The use of technology is increasing on a daily basis. Cox Elementary School will provide parents with the opportunity to attend a technology based meeting to familiarize them with an alternate way to track their child's progress.
 - Along with attending trainings and workshops, parents are allowed to visit the parent resource center of Cox Elementary School to get educational resources for their child.
 - C. Cox Elementary School will provide training to educate the teachers, pupil service personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:
 - Cox Elementary School faculty and staff will receive training and useful information on how to involve the parents in their child's education. The

faculty and staff along with the parents will find useful ways to promote academic achievement.

- Staff members will be provided training on strategies to engage parents as partners in their children's education. This ongoing process will give staff members a chance to collaborate and share ideas of how to get parents more involved in the classroom as well as how to keep them more informed of student progress at school.

D. Cox Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children by:

- Cox Elementary will partner with Pre-Kindergarten programs and parents to prepare those students for Kindergarten. Cox Elementary will provide the parents with useful information to ensure that their child succeeds academically. Also, Cox Elementary will continue to partner with the middle school as our fifth graders transition over to sixth grade.
- Additional meetings are provided for our EL (English Learners) and Migrant families.

E. Cox Elementary School will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

* In order to communicate effectively with parents/guardians, it is important that school related communications be provided in a language that parents can understand and translated to the extent practicable. We will share information related to school and parent programs, meetings, and other activities in a variety of ways. Flyers will be used to notify parents of any meetings that are held at the school or district level. Additional ways of communicating with parents will include: school website, marquee, teacher weekly newsletters, school/district monthly newsletters, emails, progress reports, report cards, parent/teacher conferences, and PTO meetings.

- Information related to school reports, parent programs, meetings, and other activities will be sent home to encourage the participation of all parents including parents with limited English proficiency, parents with disabilities, families that are homeless, and parents of migrant children.
- In order to communicate effectively with parents/guardians, our school provides information in a language understandable by all parents to the extent practicable.

Interpreters may be provided at workshops and other school events to the extent practicable.

F. Cox Elementary School will provide other reasonable support for parental involvement activities under Section 1118 as parents may request by:

- Parents may request meetings with the school's administrative staff or parent involvement coordinator to discuss other options and to provide suggestions. Parents may also send written communication to the school via students or email.

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Indicate which of the following discretionary school parental involvement policy components the school will implement to improve parental involvement.

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- To maximize parental involvement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parental involvement;
- Establish a school wide Parent Advisory Council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

Cox Elementary School
School-Parent-Student Compact
2016-2017

Cox Elementary students participating in the Title I, Part A program, and their families, agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievements as well as describes how the school and parents will build and develop a partnership that will help children achieve the state's high standards.

In order to enhance student academic success, a partnership between schools and parents is extremely important and necessary. At Cox Elementary School, we encourage parents to support our efforts to provide students with the best educational opportunities possible. This School-Parent-Student compact is designed to help foster a positive relationship.

To understand how working together can benefit your child, it is important to understand our schools' goals for student academic achievement.

Colquitt County Schools Goals

The goal of Colquitt County Schools is excellence in student achievement with the expectation that all Colquitt County students will at least meet if not exceed the state and national average for academic performance.



Cox Elementary Academic Achievement Goals

It is our goal to increase student achievement in all academic areas. More specifically to increase **Math proficiency** on the exceed category on the Georgia Milestone Test. The major focus area for this year will be to improve scores by concentration.

To help your child meet district and school goals, all stakeholders will work together to:

Cox Elementary School Staff will:

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards by:**
 - The schools staff will participate in professional learning opportunities to enhance teaching strategies that relate to Math.
 - The School will continue to develop the S.T.E.A.M. Program which addresses two of the three subject areas listed in our achievement goals.
 - The School will host academic nights, parent workshops, and school-wide enrichment activities to help parents support their children in meeting our academic goal.
 - Parents will have access to teacher created school web pages which will list online resources for strategies to assist students with Math.
- 2. Hold parent-teacher conferences (at least twice a year in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.**
 - Parent-teacher conferences will be schedule throughout the school year. The Compact will be used at the conferences to guide the stated responsibilities of minimal school and home interaction. Additionally, Open House, PTO, and Family Nights are an opportunity to schedule conferences. Early releases are held throughout the year during which parent are offered an opportunity to meet with their child's teacher.
- 3. Provide parents with frequent reports on their children's progress.**
 - Parents are informed of student academic progress through Progress Reports, Report Cards, and intervention plans discussed during parent-teacher conferences. Parents will be provided with support materials and strategies to be used at home that addresses Math.
- 4. Provide parent reasonable access to staff.**
 - Parents are encouraged to communicate with teachers through a variety of means. All teachers have email accounts and welcome parent communication. School staff is available to speak to parents before school, during planning periods, after school and via email. Administration, guidance counselors and the social worker are

available to meet with parents through pre-scheduled meeting times. We will also be glad to take phone calls or take a number and return your call.

5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities as follows:

- Cox Elementary welcomes the opportunity for you to volunteer in your child's class. If you are available to volunteer, we encourage you to notify the front office. You will be contacted by a member of our staff and informed of any opportunities.

Parents

- Talk to my child about their progress toward their academic goal.
- Collaborate with teachers on monitoring my child's academic progress in Math.
- Attend workshops and learning opportunities provided that are related to Math.
- Take advantage of online and/or tangible resources provided by the school system to promote Math.

Students

- Tell my teachers about any struggles I have in Math.
- Talk to my parents about my progress toward my academic goal.
- Encourage my parents to attend workshops and learning opportunities provided which relate to Math.
- Use online and tangible resources provided by the school system to enhance my Math Skills.

We appreciate you taking the time to review this School-Parent-Student compact with your child. This document will be utilized to assist in our school improvement efforts; therefore, we welcome your input. The School-Parent-Student Compact will be revisited annually to measure our effectiveness in reaching our school goals. It will be distributed during Open House and the annual Title I meeting. It will also be included in the student handbook and available on the school website.



We make a commitment to work together to carry out this agreement. Revised: May 18, 2016

Colquitt County
SCHOOLS
Each Day - Excellence In Every Way
Parental Involvement
2016 – 2017

August 8, 2016

Cox Elementary School students participating in the Title I , Part A Program, and their families, agree that this compact outlines how parents, the entire school staff, and the students will share the responsibility to improve student achievement as well as describes how school and parents will build and develop a partnership that will help children achieve the State’s high standards. Please review the attached School-Parent Compact.

Please sign and date below to acknowledge that you have read, received and agree to this School-Parent Compact. Once signed, please return this form to your child’s teacher and keep the School-Parent Compact as a reminder of your commitment. The School-Parent Compact will be discussed with you throughout the year at different school-family events as we work together to help your child succeed in school. We look forward to our school-parent partnership!

Parent/Guardian Signature _____ Date _____
Student Signature _____ Date _____
Homeroom Teacher Signature _____ Date _____

Cox Elementary School provides a safe and supportive environment where all students have the opportunity to reach their optimum potential. We believe that it is important for school staff, families and students to work together. We promote a partnership between home and school and encourage parents to interact and participate in all aspects of the educational process.

Cox Elementary School has many opportunities that allow parents and the community to participate in school activities. Opportunities include parent volunteers, Parent Nights, and School Council. Both the Parent Nights and School Council are comprised of parents, along with other members, who meet quarterly. Parents are always welcome to visit our school, and are encouraged to do so, during the school day. Please check with your child's teacher, or the administration, to make arrangements to volunteer.

There are many meetings and/or activities that occur throughout the school year to help establish a relationship between parents and teachers such as:

1. **Annual Parent Meetings/PTO/Academic Nights** – Parent meetings are held several times each year in which parents are invited and encouraged to attend. These meetings will address academic concerns as well as providing additional information pertaining to educational issues
2. **Parent-Teacher Conferences**- Parent-Teacher Conferences are held at least twice a year as scheduled by the Colquitt County Board of Education. The progress of the student is discussed as well as expectations for the grade level, the school's curriculum, test information and other concerns that the parent or teacher may have.
3. **Parent Survey**- A survey is conducted by the Parent Involvement Coordinator to collect suggestions on topics for workshops that meet the needs of parents. An annual survey will also be conducted by the school that will allow parents to voice their opinions on the effectiveness of parent involvement activities for Cox Elementary.
4. **Annual Title I Meeting**- Parents will receive notification of the annual Title 1 meeting to be held at different locations and times so that parents can make arrangements to attend. The meetings will be advertised via the local newspaper, radio station, flyers, etc. The meeting will be arranged and presented by the Parent Involvement Coordinators for the school system.
5. **School Visitation Policy**- Cox has an open door policy that encourages parents to contact the school administration when they have a concern.
6. **Annual Parent Involvement Policy Review**- There will be a committee comprised of parents, teachers and an administrator to review and revise the parent involvement policy annually. A minimum of two parents and teachers must be present. The policy will be sent home to parents annually.
7. **School/Parent Compact**- A school-parent compact designed by parents and school staff that outlines how parents, school staff and students share in the responsibility for improving learning. The compact will be sent to parents annually.
8. **School Curriculum**- The school curriculum is based on the Common Core Georgia Performance Standards as outlined by the Department of Education. When changes are made to the curriculum, parents will be notified.
9. **Parent Resource Center**- A Parent Resource Center is located in the media center for the purpose of checking out books, instructional games, viewing materials, and conducting informational searches via the Internet. Parents will have the opportunity to use the Parent Resource Center during school hours and Family Night.

Cox Elementary uses the following communication methods to provide parents with information about the Title I program and the academic progress of students. Information about school and parent programs, meetings and other activities is sent to parents in a format that is practical and understandable.

- Monthly Newsletters – provides parents with information on upcoming events, ideas and ways to help promote reading, writing and language skills. The newsletter is sent home in English and Spanish.
- A translator, transportation, child care and home visits are supports made available for parents who want to participate in parent involvement programs. Also accommodations are made for parents with disabilities and/or parents with other special needs.
- The school webpage, the district webpage, phone calls, One Call Now communication system, Parent Portal, letters, report cards, school marquee, and student progress reports are also ways that Cox staff continuously communicates with parents.